NOTICE OF TENDER

South African National Parks (SANParks)
West Coast National Park

OPPORTUNITY TO MANAGE THE GEELBEK RESTAURANT FACILITIES IN THE WEST COAST NATIONAL PARK ON SANPARKS’ BEHALF

1 Description: South African National Parks (SANParks) intends to sign a Management Agreement with a Private Sector company in which it gives the selected private party the rights to manage the Geelbek restaurant in the West Coast National Park on behalf of SANParks.

2 The opportunity: To manage, operate and maintain the quaint, heritage Geelbek restaurant on SANParks behalf and to deliver excellent services to SANParks customers.

3 Buildings: The Geelbek Precinct in which the restaurant is situated is a heritage area. Restoration and refurbishment will be subject to SANParks approval and any applicable environmental and heritage requirements from relevant authorities.

4 Equipment: The successful operator will have to supply their own equipment.

5 Staff: The successful operator will have to take over the existing staff at the Geelbek restaurant and manage them for the entire period of this tender.

6 Existing Utilities: The restaurant has the required capacity for electricity, fat traps, sewerage and water.

7 Responsibilities: The effective management of the Geelbek restaurant rendering high quality standards in the tourism and hospitality sector with the accompanying responsibilities such as experience to run the restaurant operations, logistical and system capability, knowledge of restaurant facilities with associated costs, an understanding of the SANParks market, initiatives that would be implemented to make the operations more profitable, ability to take over and manage the staff as well as financial ability to operate independently. In addition, record keeping, generating of monthly reports and reporting to SANParks on a quarterly basis will be required. An Operational Environmental Management Plan (OEMP) will be entered into with the operator, detailing management issues such as appropriate waste management, waste removal, infrastructure management, utilities management (water, sewer, etc.) and other operational issues taking cognizance of the historical value of the precinct. Any proposed refurbishments to the Geelbek restaurant may be subject to any triggers in terms of the National Heritage Resources Act (No. 25 of 1999) and the National Environmental Management Act and relevant approval may be required from SANParks, Environmental and Heritage authorities.

8 Term: The term starts on 1 March 2018 until 30 September 2019 will be drawn up with the successful respondent.
Management Agreement: Copy of the management agreement is enclosed and marked up agreement should be submitted with your proposal.

Proposal and C.V.: Respondents must submit a proposal that includes a monthly rental income and a percentage of monthly gross turnover which will be based on the turnovers achieved and full credentials to the postal address mentioned below. Submit bids in one hard copy and one electronic copy on a USB for both Envelopes 1 and 2.

The interested bidder must have:

a. The experience of three years in the tourism and hospitality sector and coupled with registration with the relevant accreditation bodies specifically in the tourism and hospitality industry. Must demonstrate knowledge of the health and safety laws and regulations as well as have the relevant Licenses.

b. Mandatory returnable documents
   - Submit all Documents in hard copy and an electronic copy on USB
   - Submit an original valid tax clearance certificate
   - Public Liability Cover certificate
   - BBBEE verification certificate
   - Company registration
   - Proof of financial standing by banking institution or auditor

c. Show proof of the following:
   - Experience to run the restaurant operations – number of restaurants that they have operated before (at least two), number of outlets (at least two) and geographic areas of operation (at least one)
   - Logistical and system capability – demonstrate their ability to source food and beverages, maintain stock levels and show two references where they produced good, quality food and submit a menu.
   - Knowledge of restaurant facilities with associated costs – submit a previous cash flow of their restaurant(s) that they operated before.
   - An understanding of the SANParks market – define the target market in the proposal.
   - List initiatives that would be implemented to make the operations more profitable
   - Show that their ability to take over and manage the staff
   - Demonstrate their financial ability to operate independently- submit a cash flow of the period to run this opportunity as part of the proposal. See an example as part of the tender.
   - In addition, record keeping, generating of monthly reports and reporting to SANParks on a quarterly basis will be required.
11 **The briefing session** for prospective bidders will be held at Geelbek Restaurant, WCNP on 1 February 2018 at 11h00, followed by a site visit. Please email us if you are attending the site visit by 31 January 2018.

12 **Closing date / time for proposals**: 19 February 2018 2016 at 11h00 at South African National Parks, 643 Leyds Street, Muckleneuk, Pretoria

13 **Attention**: Wendy Davids, South African National Parks, 643 Leyds Street, Muckleneuk, Pretoria

14 **E-mail and Enquiries to**: wendy.davids@sanparks.org