## SOUTH AFRICAN NATIONAL PARK

### REQUEST FOR QUOTATION

<table>
<thead>
<tr>
<th>Attention</th>
<th>To whom it may concern</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Company</td>
<td></td>
</tr>
<tr>
<td>Central Supplier Database (CSD) Code</td>
<td></td>
</tr>
<tr>
<td>CSD Unique reference number</td>
<td></td>
</tr>
<tr>
<td>Supplier Telephone / Cell Number</td>
<td></td>
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<tr>
<td>Supplier Fax &amp; E-mail address</td>
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</tbody>
</table>

| Description | Tyres: Supply, Fit, Balance, Sundries, Labour for the Cape Region (Agulhas National Park, Bontebok National Park, Table Mountain National Park, Tankwa National Park and West Coast National Park). |
| Validity period of the quotation | |
| Date of RFQ issue | 21 June 2019 |
| Deadline for submission of quote & Time | 12 July 2019 at 11:00 |
| RFQ number | TMNP48/2019-20 |

You are requested to quote on the goods or services as detailed in the Specification / Scope of service as listed overleaf.

### Contact persons

| For commercial questions | Meagan Du Plessis |
| For technical questions | Meagan Du Plessis |

### Terms

| Delivery period upon receipt of purchase order? | |
| Other terms | Refer to NT General Conditions of Contract (GCC) |

### Quality requirements

| SABS or other sample quality verification | Service Provider must have fitment centres in close proximity to the Cape Region parks. |
| Warranty/ guarantee period | To be supplied where applicable |

### Logistical Information

| Name of the Park | South African National Park (Cape Region) |
| Contact Person | Meagan Du Plessis |
| Contact Telephone Number | 021 712 0527 |
| Fax Number and E-mail address | Meagan.Duplessis@sanparks.org |
| Physical street address | Tokai Manor House, Tokai Road, Tokai City and Province | Cape Town |

**NB:**

- Please indicate on your quotation the lead-time (delivery period) which is required for delivery of the ordered goods / services.
- Service provider must have been registered on National Treasury Central Supplier Database (CSD). Proof must be submitted with the quotation submission. No award will be made to a service provider whose tax matters are not in order with SARS. To claim for preference points, please submit together with this RFQ your valid BBBEE Certificate or BBBEE Sworn Affidavit.

1. **Description**
   The Cape Region of national parks (Agulhas, Bontebok, Table Mountain, Tankwa Karoo and West Coast) is desirous of a service provider for tyres of varying sizes. Please see a complete list of the sizes and services required.

2. **Specification to be submitted with the quote**

3. **Quotation price**
   - The quoted price must be in South African Rand and be inclusive of 15% Vat.
   - Price to be fixed for 36 months from date of Purchase Order.

3.1 **Pricing Schedule**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Description (Brand name)</th>
<th>Brand Specific (Price)</th>
<th>Labour rate per hour (if applicable)</th>
<th>Sundries labour rate per hour (if applicable)</th>
<th>Balance and alignment labour rate per hour(if applicable)</th>
<th>Price Excluding vat (R)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TOYOTA SINGLE AND DOUBLE CAB (BF GOODRICH ALL TERRAIN/OR EQUIVALENT): SIZES:</td>
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<tr>
<td></td>
<td>265/65/R17</td>
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<td>265/70/R16</td>
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<td></td>
<td>205/70/R15</td>
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<td>205/70/R16</td>
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<td>2</td>
<td>TOYOTA QUANTUM (BF GOODRICH ALL TERRAIN/OR EQUIVALENT): SIZES:</td>
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<td></td>
<td>195/R15</td>
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<td>3</td>
<td>TRACTORS (DUNLOP/OR EQUIVALENT): SIZES:</td>
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<td>12.4/24</td>
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<td>18.4/30</td>
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<td>9.00/16</td>
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</tbody>
</table>
| 4 | **SKRAPER (DUNLOP/ OR EQUIVALENT):**  
**SIZES:**  
- 14.00/R20 |
| 5 | **TRAILERS (DUNLOP/ OR EQUIVALENT):**  
**SIZES:**  
- 195/R14  
- 175/80/R14  
- 155/R13  
- 9.00/20  
- 235/75/R15  
- 255/70/R15  
- 155/80/R13  
- 195/70/R14  
- 650-16 |
| 6 | **TRUCKS:**  
**SIZES:**  
- 11.00/20  
  (FIRESTONE LONGHAULER 497/ OR EQUIVALENT).  
- 265/70/R19.5  
  (GOOD YEAR REGIONAL RHS II RADIAL TUBELESS UNISTEEL G129 REGROOVABLE).  
- 7.50/R16  
- MAN-14.00R20x22  
- MAN- 365-85R20  
- Iveco- 255-100R16  
- Unimog- 12.5R20  
- Isuzu- 9.00R20  
- Isuzu- 12.00R20 |
4. **Evaluation Criteria**

Quotation submissions will be evaluated according to the prescriptions of the Preferential Procurement Policy Framework Act no 5 of 2000, the Procurement Regulations of 2017 pertaining to the Act and SANParks Procurement Policy determined within the framework of the act. 80/20 preference point system will apply.

5. **General Conditions of Contract**

General Conditions of Contract (GCC) as per National Treasury will be applied. Service providers must familiarised themselves with these conditions as they will be applicable throughout the process and during contracting.

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**NOTE**

1. All quotations must be sent by Fax OR e-mailed in a pdf format and NOT in Word or Excel format.
2. Any quotation submitted after the closing date and time shall NOT be considered.
3. Ensure that your quotation clearly covers ALL the above aspects of the RFQ.
4. **DO NOT** includes insurance to your quote as SANParks provides its own insurance.
5. ALL QUOTATIONS and ENQUIRIES are to be addressed to sender of the Request for Quotation in Supply Chain Management.
6. SANParks reserves the right to cancel the procurement process at any time without notice, and not issue the order.
7. Conditional quotations will be subject to SANParks acceptance.
8. It is no longer compulsory for bidders to submit SBD 4, 8 & 9 together with this RFQ on the stipulated closing date. SANParks shall request the preferred bidder to complete and submit SBD 4, 8 & 9 before any awards are finalised. The SBD form shall be valid for a period of twelve (12) months from the date submitted. The onus is with the awarded bidder to inform SANParks of any changes to the information provided on such SBD forms. Failure to
inform SANParks of such changes on the forms in possession of SANParks and valid for 12 months will result in misrepresentation of facts or information and may result in SANParks terminating the service or contract.

9. Payment of compliant invoice will be effected within 30 days after receipt.

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**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution.

**NB:** BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable.

1.3 Preference points for this bid shall be awarded for:

(a) Price; and

(b) B-BBEE Status Level of Contribution.

1.4 The maximum points for this bid are allocated as follows:

<table>
<thead>
<tr>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRICE</td>
</tr>
<tr>
<td>80</td>
</tr>
</tbody>
</table>
1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

(a) “B-BBEE” means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;

(b) “B-BBEE status level of contributor” means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(c) “bid” means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;

(d) “Broad-Based Black Economic Empowerment Act” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) “EME” means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(f) “functionality” means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) “prices” includes all applicable taxes less all unconditional discounts;

(h) “proof of B-BBEE status level of contributor” means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) “QSE” means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;

(j) “rand value” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. POINTS AWARDED FOR PRICE

3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

\[
P_{s} = 80 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right) \quad \text{or} \quad P_{s} = 90 \left( 1 - \frac{P_t - P_{\text{min}}}{P_{\text{min}}} \right)
\]

Where

\[
P_s = \text{Points scored for price of bid under consideration}
\]
Pt = Price of bid under consideration
Pmin = Price of lowest acceptable bid

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

<table>
<thead>
<tr>
<th>B-BBEE Status Level of Contributor</th>
<th>Number of points (90/10 system)</th>
<th>Number of points (80/20 system)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>10</td>
<td>20</td>
</tr>
<tr>
<td>2</td>
<td>9</td>
<td>18</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
<td>14</td>
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<td>4</td>
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<td>12</td>
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<td>5</td>
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<td>8</td>
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<tr>
<td>6</td>
<td>3</td>
<td>6</td>
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<tr>
<td>7</td>
<td>2</td>
<td>4</td>
</tr>
<tr>
<td>8</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Non-compliant contributor</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

5. BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contributor: . = ........(maximum of 10 or 20 points)
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

7. SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

| YES | NO |

7.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted.................................%  

ii) The name of the sub-contractor.................................................................

iii) The B-BBEE status level of the sub-contractor...........................................

iv) Whether the sub-contractor is an EME or QSE  
(Tick applicable box)

| YES | NO |

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

| Designated Group: An EME or QSE which is at least 51% owned | EME | QSE |
by: √ √

Black people
Black people who are youth
Black people who are women
Black people with disabilities
Black people living in rural or underdeveloped areas or townships
Cooperative owned by black people
Black people who are military veterans

OR

Any EME
Any QSE

8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm: .................................................................

8.2 VAT registration number: ............................................................

8.3 Company registration number: ....................................................

8.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium
☐ One person business/sole propriety
☐ Close corporation
☐ Company
☐ (Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
........................................................................................................................................
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........................................................................................................................................

8.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business: .................

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent
basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;
(b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
(e) forward the matter for criminal prosecution.

WITNESSES
1. ...........................................
2. ...........................................

SIGNATURE(S) OF BIDDERS(S)

DATE: ...........................................
ADDRESS ...........................................
...........................................
...........................................